**DTEB Committee Meeting Minutes 2023 July 12**

**Facilitator:** Mr. Dan Eisenberg

**Minutes Taken By:** Mr. Dan Eisenberg, Mr. Matt Sturdivant

**Purpose:** The tri-annual USTRANSCOM DTEB Committee meeting is held to update members on current activities and gain member input on current and future projects.

# Agenda

* Welcome & Introductions
* Discussion
  1. Technical Secretary Report: ANSI ASC X12I Update
  2. Old Business - Open Action Items
  3. New Business - Open Discussion
  4. New Action Items
  5. Data Maintenance (DM and Implementation Convention (IC) Update
  6. Next Meetings
* Adjournment

# Discussion

1. **Voting via Email**
   1. Voting on new DMs or ICs will be conducted via email ONLY
      1. We are no longer utilizing MS Teams for voting (As decided in our last DTEB Committee Mtg)
   2. Teams channel is where the most up-to-date ICs will be posted.
      1. ICs will be posted in the Files tab.
   3. The general posts inside MS Teams can be used for collaboration.
2. **Technical Secretary Report: ANSI ASC X12I Transportation Subcommittee**
   1. Last Meeting
      1. Scheduled for 2023 June 5 – 2023 June 8, in San Antonio, TX
      2. Standing meeting for all Transportation subcommittee (X12I) activities
      3. Meeting minutes have been submitted to ASC X12 web site
         * Minutes available upon request
   2. Next Meeting
      1. Scheduled for 2023 October 1 – 2023 October 5, in Cincinnati, OH
      2. A virtual webinar will also be available
   3. Subcommittee X12I - Transportation
      1. X12I is responsible for the development and maintenance of components of the ASC X12 Standards related to the transportation industry's business activities, including air, marine, rail, and motor freight transportation and Customs, logistics and multi-modal activities.
      2. X12I also develops and maintains interpretations, technical reports and guidelines related to its areas of responsibility.
   4. Subcommittee X12I Chairperson:
      1. Mr. Doug Anderson, Kleinschmidt Inc.
   5. USTRANSCOM’s X12 Voting Members:
      1. Primary: Mr. Dan Eisenberg TCJ6
      2. Alternate: Mr. Jim DeCarli TCJ6
3. **Old Business – Open Action Items**
4. **New Business - Open Discussion**
5. **Today’s Action Item Review**
6. 2023.004 – Get Jill Willoughby jill.m.willoughby@cbp.dhs.gov contact information to Mr. Wayne Howard as she is the U.S. Customs and Border Protection Client Representative. Also, request that all DoD parties coordinate CBP discussions through Mr. Rene Guionnaud rene.a.guionnaud.civ@mail.mil as USTRANSCOM is the single manager for Customs and Border protection program per DoD 4500-9 and 57 Instructions
   1. Possibility of coordinating a meeting to coordinate the right USML category codes**.** Training may be involved.
7. 2023.005 – Respond to Mr. Hersom (actually Mrs. Renée Schmitz-Borné) email regarding the unit bases of measurement codes for the LFH 05
8. **Next Meetings**
   1. Relevant Planning Dates
      1. X12 Meeting: 2023 October 1 – 2023 October 5
   2. Recommended dates for next DTEB
      1. Primary: 2023 November 1
      2. Alternate: 2023 November 8
   3. Location
      1. MS Teams